



HOLD HARMLESS / USER AGREEMENT

THE ANNEX - SENIOR CENTER OF WEST SEATTLE

Address: 4500 S.W. Oregon Street, Seattle, WA 98116

SCWS Phone: (206) 932-4044 ext. 1

SCWS Email: Jennifer Whip - jenniferwh@soundgenerations.org

ADVERTISING

Advertisement for any events held at the Senior Center shall clearly state they are only being held at the Senior Center and shall not imply any endorsement by the Senior Center of West Seattle or Sound Generations. Specifically, renters are asked to observe the following:

- (a) Advertisements shall include the street address of the Senior Center of West Seattle
- (b) If there is reference to the Senior Center of West Seattle, **the print shall be no larger than one-half the size of the street address of the Senior Center in any advertisement distributed to the public** and,
- (c) The advertisements shall include the following statement: **“facilities of the Senior Center of West Seattle have been rented for this event. In so renting its facilities, the Senior Center of West Seattle does not either endorse or disapprove of this event.”**

RENTAL REQUIREMENTS

1. **The renter agrees to be responsible for cleaning of the rental space after the event, resetting the room to the original setup.** Brooms, mop, and pail, located in the Janitor’s Closet, may be used. The Senior Center dumpsters ARE NOT available for disposal of trash, recyclables, or compost. You must bring your own garbage liners and take with you upon departure.
2. **The renter agrees to be responsible for any damage to the premises** and/or equipment or loss of same, i.e., breakage of windows, tables, chairs, dishes, or any other equipment. Any such loss or damage is to be replaced or paid for immediately at current retail prices for replacement and/or repairs.
3. The premises shall not be sued in violation of laws, ordinances, or government regulations or for any purpose considered hazardous.
4. If alcohol is to be served, a temporary banquet liquor permit from WA State Liquor Control Board must be obtained, displayed at event & a copy provided to the Senior Center a minimum of two (2) days prior to event. No keg beer is permitted.
5. Renter agrees that if minors are in attendance, security must be provided by renter to ensure that alcoholic beverages are not consumed by minors.
6. Renters must bring their own beverage service items including, ice / ice containers, pitchers, coffee maker, filters, etc.
7. A refrigerator and freezer located in Hatten Hall are available for use. The Senior Center kitchen is not available for rentals.

8. Order must be maintained at all times.
9. Renter agrees to hold the Senior Center of West Seattle and Sound Generations harmless from any liability arising from any use of the premises or equipment by the renter or guests.
10. The Senior Center is not responsible for articles left in the building.
11. Renter understands there is no insurance covering injuries to user or user's guests. In case of emergency, contact 911.

I have read and agree to the above:

Signature

Date: _____

Printed Name of Signer