



Our mission is to provide a welcoming, inclusive environment where people can enjoy warm friendships, healthy activities, joyful experiences, and meaningful engagement as they age.

Everyone is Welcome: Our Commitment to Equity: Our goal is to be a safe place where everyone feels welcome. The Senior Center does not tolerate discrimination of any kind due to race, religion, gender identity, age, disability, sexual orientation, language, class or socio-economic status. We acknowledge that systemic racism exists, and we are committed to taking a stand against racism and intolerance.

RESPONSIBILITIES AND COMMITMENT

BOARD OF DIRECTORS

Recognizing the important responsibility, I am undertaking in serving as a member of the Board of Directors of the Senior Center of West Seattle, I hereby pledge to carry out in a trustworthy and due diligent manner all duties and obligations inherent in my role as a member.

Key Responsibilities

Contribute to the development of the agency's mission by bringing community resources together to provide supportive services and opportunities to enrich the mission. To participate in governing the implementation of the Senior Center mission.

Fulfill the functions of office set forth in the organization's bylaws and as described in this volunteer job description. Support and advise the Senior Center Director as warranted.

I understand there will be a fiduciary responsibility which will be based on ability to fulfill that obligation.

I understand that so long as I carry out my duties and responsibilities in good faith and to the best of my ability, I will generally be free from any liability for the debts and actions of the organization.

Board of Directors Members Duties

I pledge to willingly use my best efforts to carry out the following duties as a member of the board with integrity, due care and enthusiasm and to demonstrate dedication and commitment to the organization's mission.

1. To attend the board meetings regularly scheduled for the second Wednesday of each month at 5:30pm including an annual retreat and any special or emergency meetings as may be required.
2. To actively participate in and attend meetings of committees or task forces on which I serve. I understand that I will be asked to serve on one or more committees.
3. To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda and all background material relevant to the meeting.

4. To observe parliamentary procedures outlined in Robert's Rules of Order or Sturgi's Standard Code of Parliamentary Procedure and manifest collegial conduct in all meetings I attend.
5. To willingly support the organization financially with what is a generous annual contribution for me; based on my personal ability.
6. To actively plan, participate in and support fund raising activities to ensure adequate resources for the organization's operations. Raise funds to meet future goals of the organization.
7. Participate in special projects as needed.
8. To avoid conflicts of interest between my position as member of the Board and my personal and professional life. If such a conflict does arise, I will declare that conflict before the Board, will refrain from participating in the discussion and will refrain from voting on any matters in which I have such a conflict of interest.
9. To maintain strict confidentiality of all business conducted in executive session.
10. To thoughtfully review all actions taken by the Board and vote for what I believe. If in a minority position on any issue, I will express my opinion prior to voting. After the vote, so long as my conscience dictates, I will support all actions taken by the Board in a positive manner.
11. I acknowledge that my responsibility as a member of the Board is to deal with policy issues and to support the professional staff in their decisions regarding administration and management.
12. To represent the organization in a positive and professional manner at all times and in all places and to be an ambassador on behalf of all the programs and services to support the independence and health of aging adults.
13. If, for any reason, I find myself unable to carry out the above duties as best I can or am unable to attend 75% of the scheduled Board meetings, I agree to discuss with the President my future obligations in serving the Board of Directors.

Board of Directors Member Terms

Each member of the Board of Directors may serve a three (3) year term. Board members may be elected, for a second term. No member of the Board of Directors may serve more than two (2) consecutive terms. A former Director may be eligible for re-election after at least a one (1) year break in service.

Any questions you may have regarding this job description you can direct to the Executive Director of the Senior Center or the Board of Directors President.

Amy Lee Derenthal
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Dawn Schaper
2023 Board President
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